

# **HONOR GUARD AWARD**

As of 6-2018

## **Most Outstanding Post Honor Guard Award First, second and third place winners**

*Note: Awards are based on post size – CATEGORY 1 – 15 to 99 members; CATEGORY 2 – 100 to 299 members; CATEGORY 3 – 300 to 499 members; CATEGORY 4 – 500 + members*

To be awarded to the Honor Guard or Funeral Squad judged to be the most outstanding by the Trophies and Award Committee. Judging will be based on a “Narrative Report”. The report should contain, but not be limited to the following:

1. Name and Post Number of the Honor Guard Squad.
2. Are uniforms used?
3. Do you have a regular chaplain?
4. Number of members assigned?
5. Number of grave side services only?
6. Number of man hours expended.
7. Number of miles traveled.
8. Estimated cost of uniforms, travel, food etc.
9. Reimbursements received Post and/or donations
10. Group’s Command or Leader should sign the report along with the Post Adjutant.

The report should be mailed to the department adjutant no later than two (2) weeks prior to Convention.